

CITY OF BETHLEHEM

DEPARTMENT OF PUBLIC WORKS INTEROFFICE MEMORANDUM

SUBJECT: Request for Approval by City Council of Contract Award or Contract Price Increase Pursuant to City Ordinance, Article 121.05 (a)

Project or Contract Reference: Monocacy Creek Pedestrian Bridge – Truss Fabrication & Delivery (BR-16-W02)

TO: City Council, all members, and Council Solicitor

FROM: Michael Alkhal, P.E., Director of Public Works / City Engineer)

DATE: March 24, 2017

On behalf of the Administration, pursuant to City Ordinances, Article 121.05, I request City Council's approval of the following recommendation of the referenced contract award or price increase.

- Check Type of Contract or Change:

The contract is for over \$50,000 and required to be bid under the Third Class City Code. We have advertised the above referenced project and received qualified bids. We recommend award of the contract to the bidder identified and for the reasons stated below.

The recommendation is for a price increase of 10% or more for an existing contract over \$50,000 that was previously bid and awarded under the Third Class City Code.

The contract is for the engagement of professional services. We have received and reviewed a proposal or proposals for professional services in connection with above referenced project or requirement for professional services. We recommend award of the contract.

- Is the contract appropriation or price increase included in this year's budget? yes no
- Identify contract funding sources (general fund, grants, loans, etc.....):

Northampton County/DCNR Grant (69999-66190)

- The name and address of the recommended Contractor/Vendor/Professional Service Provider/Lowest Responsible Bidder are:

Wheeler Lumber, LLC
9330 James Avenue South
Bloomington, MN 55431

- Term of contract or estimated completion date, subject to standard extensions:

Ninety (90) calendar days from the issuance of the Notice to Proceed

- Description of project or scope of services to be provided:

The work consists of furnishing and delivering a sixty-eight foot (68') by ten foot (10') wide pre-fabricated steel pedestrian bridge. The bridge will be delivered to the location of the existing pedestrian bridge over the Monocacy Creek.

- State the actual or estimated price to the City or the proposed Department budget allowance for the initial term; and state payment rate per unit of service if applicable:

Contractor's bid price: \$51,150.00

- Number of renewal term options and duration of each renewal, if any:

N/A

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

N/A

- Reasons for recommendation of Administration and Council approval of contract:

Wheeler Lumber, LLC was the lowest responsible/qualified bidder of two bids received, ranging from \$51,150.00 to \$52,950.00.

Please approve this recommendation by passing the accompanying resolution. A vote of final approval is requested at the first City Council agenda listing of this matter.

MA/me

Attachment

Copies To: Mayor
Director of Administration
Director of Budget and Finance
Director of Community & Economic Development
Law Bureau
Controller
Purchasing Bureau
Chief of Engineering
Public Works Business Manager
File/xc

By: 

Title: Public Works Director/City Engineer

RESOLUTION NO. 2017-__

Authorization for Contract or Amendment under Article 121.05(a)

BE IT RESOLVED by the Council of the City of Bethlehem that the Mayor and the Controller and/or such other City officials as deemed appropriate by the City Solicitor, are hereby authorized to execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related there to, with the following named contractor, for the uses and purposes indicated in the supporting Recommendation of Award of Bid or Contract dated March 20, 2017:

1. Name of Contractor: Wheeler Lumber, LLC
2. Project or Contract Reference: Monocacy Creek Pedestrian Bridge – Truss Fabrication & Delivery (BR-16-W02)

Sponsored by: _____

ADOPTED BY COUNCIL THIS DAY OF , 2017.

President of Council

ATTEST:

City Clerk